

EASTLAND COUNTY CRISIS CENTER
Board of Directors' Meeting
March 14, 2022
MINUTES

Members Present: Susan Crozier, Felicia Minney, Susana Jackson, Jason Weger, Buck (Lee) Williams (by phone), Brad Stephenson, David Hullum, Michael Hamby – Auditor, Christina Jackson – Counselor, Claudia Alegria – Client Services Coordinator, Trinity Dempsey – CAC Director, Gena Camacho – ED.

1. Meeting called to order at 4:59 pm by Susanna Jackson, Treasurer.

2. Discussion and Action on ECCC Annual Audit by Meritt, McLane, and Hamby.

Michael Hamby presented the auditor's report, discussed the findings, clarified and answered questions from several Board members. Brad Stephenson made a motion to accept and approve the Auditor's Report as written. Jason Weger provided the second. Motion carried.

3. Personnel

a. Introduction of New Hires

i. Christina Jackson, LMSW, is the new Counselor for the center. Christina was introduced to the Board and welcomed.

ii. Claudia Alegria is the new Client Services Coordinator. Claudia was introduced and welcomed by Board members.

iii. Veronica Gentry is the new Prevention Educator. She was unable to attend.

b. Termination of Sean Edwards as Finance/Grant Manager was announced by Gena Camacho, ED, effective as of March 7, 2022

4. Discussion and Action on Minutes from February 7, 2022.

Brad Stephenson made a motion to accept the minutes with one clarification that Lee (known as Buck or Bucky to the community) William's name be corrected to be consistent with references to him in the minutes. Susana Jackson provided the second. Motion carried.

Secretary will clarify with Mr. Williams, his preference for use in the minutes going forward, with both his given name and common name to be provided in the attendance log of all meetings for clarification.

5. Discussion and Action on 2021/22 Regular Monthly Financial Reports which are the Profit & Loss Reports, Balance Sheets, and Invoice Spreadsheets for:

- a. November 2021 Reports were presented and discussed. Susana Jackson made a motion that the reports be approved. Brad Stephenson provided the second. Motion carried.
- b. December 2021 Reports were presented and discussed. Susana Jackson made a motion that the reports be approved. Brad Stephenson provided the second. Motion carried.
- c. January 2022 Reports were tabled as incomplete at this point.

6. Discussion and Action on CAC TX FT22 Grant Resolutions

- a. CAC TX VOCA FY22 – Stating Gena Camacho, ED, as Authorized Official (replacing Rhonda Howie, former ED)
- b. CAC TX HHSC FY22 - Stating Gena Camacho, ED, as Authorized Official (replacing Rhonda Howie, former ED)

Brad Stephenson made a motion that Gena Camacho be designated as Authorized Official for both of these grants. Susana Jackson provided the second. Motion carried.

7. Presentation: February and March 2022 Regular Monthly Reports from Board Committees

- a. **Finance Committee.** Electronic meetings via email continue and are making progress on getting Financials caught up. Susana announced that Susan Locke has been hired as the new Finance/Grant Manager.
- b. **Fundraising Committee.** No report on this date. Meeting will be set up for some time in May.

8. Presentation: Executive Director

- a. February 2022 regular monthly report was presented by Gena Comacho, ED. See attached.
- b. FY23 Grant Status Report – Gena also provided the Board with an update on the status of Grants and Grant applications in process.

9. General Information: Upcoming Events

April is Child Abuse Awareness Month/Sexual Assault Awareness Month. Board members were provided with the opportunity to view the submissions of county elementary school students for a Superhero of Child Abuse Awareness Month. Board members were also able to indicate their favorites.

Next Board Meeting: April 11, 2022

10. Brad Stephenson made a motion to adjourn the meeting. David Hullum provided the second. Motion carried. Meeting adjourned at 5:36 pm by Susana Jackson, Treasurer.

Submitted by Susan Crozier, Secretary

_____ Signature

Approved by Board on: _____ Date

_____ Presiding Board Member Signature