

EASTLAND COUNTY CRISIS CENTER
Special Called Board of Directors' Meeting
May 3, 2022
MINUTES

Members Present: Susan Crozier, Susana Jackson, Jason Weger (phone), Buck (Lee) Williams, David Hullum (phone), Jamie Thomas, Brad Stephenson, Trinity Dempsey – CAC Director, Susan Locke – Finance/Grant Manager, Gena Camacho – ED.

1. Meeting called to order at 4:44 pm by Jamie Thomas, President.

2. Personnel. Susan Locke, newly hired Finance/Grant Manager was introduced and welcomed. Updates provided for progress on getting financials caught up.

3. Presentation: ECCC Financial Status Update

a. SAPCS budget adjustment approved last month. This grant has not been paid since September 2021. September 2021 has now been submitted for payment. October through December 2021 almost ready for submission.

CACTX As of December 2021, liability insurance upgrade now required to one million per incident for all staff. Numerous inquiries have been made with multiple underwriters through Aaron's Insurance, but so far, no underwriter has been willing to provide this level of coverage. Pending billings from January through April 2022, but CACTX will not release funds until there is proof of the mandated liability coverage. Search continues for provider.

HHSC – All caught up and ready to submit.

b. Susan Locke handed out expected income sheets showing what has been received by grant and what is pending.

c. HHSC-ARP Covid Grant Award information sheets were provided with an overview of what would qualify for planning purposes.

4. Discussion and Action on Policy and Procedures due to HHSC-ARP Covid Grant.

Updates to policy and procedures were discussed. Nothing specifically addresses staff wellness. Buck Williams made a motion to revise Policy and Procedures to include staff wellness. Brad Stephenson, provided the second. Motion carried.

5. Discussion and Action on FY 22 Budget Revisions due to HHSC-ARP Covid Grant

Grant options were discussed. After discussion it was decided that option one would be the best fit for the center, particularly the contribution to HRA for staff. More allocation to client services was suggested by several but no consensus on this issue. Susana Jackson made a motion that we

proceed on this grant with a \$100 contribution amount for staff HRA. Buck Williams provided the second. Motion carried.

6. Next Regularly Scheduled Board Meeting May 9, 2022

7. With no further business to conduct, meeting was adjourned at 6:04 by Jamie Thomas, President.

Submitted by Susan Crozier, Secretary

_____Signature

Approved by Board on: _____Date

_____Presiding Board Member Signature